

# Here Are Alto Park Council's Proposed By-Laws

(As requested by the members of the Alto Park Community Council organizing group, the Ravenswood Post is happy to print the proposed by-laws of the new organization. Readers interested in checking the by-laws for purposes of asking questions at the Tuesday, Aug. 30, general meeting—when they will be voted upon—should clip and save them.)

They shall serve for two years, and until their successors are elected. Their term of office shall begin at the next regular or special meeting of the Executive Council after their election. Vacancies in the Executive Council shall be filled by the Councilmen remaining in office, though less than a quorum, and such Councilman so appointed shall hold office until his successor is elected, or appointed. Candidates for such appointment shall meet all qualifications of elected councilmen.

3. The Councilmen shall be elected in such manner that there shall be one Councilman elected from each of the subdivisions of the geographical area defining membership eligibility and one at large, and each Councilman must, during his term as Councilman, maintain his residence in such geographical subdivision.

4. The Executive Council shall have power to call special meetings of the Council when deemed necessary, and shall call a meeting at any time upon the written request of fifteen (15) members. The Executive Council shall have power to appoint and remove at their pleasure all officers, agents and employees of the Council, and shall prescribe their duties and fix their com-

pensation, if any.  
5. The Executive Council shall have power to conduct, manage and control the affairs and business of the Council, and to make rules not inconsistent with the laws of the State of California for the guidance of the officers and management of the affairs of the council.

6. The Executive Council shall have power to incur indebtedness, the terms and amount of which shall be entered in the minutes of the Council, and the note or obligation, if any, given for the same, signed officially by the chairman and the Recording-Financial Secretary, shall be binding on the Council.

## Article IV Officers

The officers of this Council shall be a Chairman, a First Vice-Chairman, a Second Vice-Chairman, a Recording-Financial Secretary and such other officers as the Executive Council may appoint. When the duties do not conflict, one person may hold more than one of these offices, except that the Chairman shall not serve simultaneously as Recording-Financial Secretary.

**Article V  
Election of Officers**  
The Chairman, First Vice-Chairman, Second Vice-Chair-

man and Recording - Financial Secretary shall be elected by the Executive Council from its membership at the first regular meeting of the Executive Council following the formation of this corporation. These officers shall serve for terms of one (1) year and until their successors are elected. All other officers shall hold office at the pleasure of the Executive Council.

## Article VI Duties of Officers

The Chairman of the Executive Council shall preside at all meetings of the Executive Council. In the event of the death, resignation, absence, inability or refusal of the Chairman to discharge the duties of his office, his duties shall be exercised by the First Vice-Chairman, or in the event of such death, resignation, absence, inability or refusal of said First Vice-President, the said duties of the Chairman shall be exercised by the Second Vice-Chairman. The Recording-Financial Secretary shall keep or cause to be kept a full and complete record of the proceedings of the meetings of the Executive Council and meetings of the members; shall make service of such notices as may be necessary or proper; shall supervise and control the keeping of the books and accounts and funds of the corporation; and shall discharge such other duties as pertain to the office or as prescribed by the Executive Council. The duties of the officers shall be those which usually pertain to similar offices in similar organizations.

## Article VII Membership

There shall be but one class of members whose voting power, property rights and interests shall be equal.

Members of this corporation shall consist of all owners of an estate in real property exceeding a lease-hold interest in the following geographical area who are over the age of twenty-one (21) and who have made application for membership in this corporation:

Any member may voluntarily terminate his membership by submitting a written resignation to the Recording-Financial Secretary.

The membership of any individual member may be terminated involuntarily by the affirmative vote of two-thirds of all of the members of the Executive Council of this corporation. Such action shall be taken (a) at a regular or special meeting duly called for the purpose of consideration

## Article IX Meetings

**A. Annual Meeting of Membership.** An annual meeting of the members of this corporation shall be held at least once each year during the month of JANUARY at such time and place as may be determined by the Executive Council, provided that no annual meeting of the members shall be required by these by-laws during the year 1961. A Nominating Committee consisting of five (5) members shall be appointed by the Chairman at the November meeting and said Committee shall prepare and submit to the Executive Council through the Chairman a list of nominees, whose prior consent to serve for the respective offices has been obtained. In the call for the annual meeting of the members for the next January shall be included a complete list of candidates as recommended by the Nominating Committee. Additional nominations may be made from the floor at the annual meeting of the members. It shall be the duty of the Recording-Financial Secretary to prepare or cause to be prepared appropriate facilities, including written ballots, for the annual election.

**B. Special Meetings of Membership.** Special meetings of the members may be called at any time within twenty (20) days upon written request of five (5) members of the Executive Council or upon the written request of at least twenty (20) per cent of the members of this corporation.

**C. Notice of Meetings of Members.** Not less than fifteen (15) days notice shall be given of an annual meeting. Except as otherwise provided herein, not less than five (5) days notice shall be given of a special meeting of the members. Notices of special meetings shall state the purpose or purposes thereof. Notices of any meeting of the members may be given by posting written notice thereof in at least nine (9) public places within the Community Area, one (1) in each subdivision thereof, as defined by these By-Laws. The local press shall be advised of such meetings by Recording Financial Secretary.

**D. Regular Executive Council Meetings.** Regular meetings of the Executive Council shall be held at least once each month and at such time and place as may be determined by the Executive Council.

**E. Special Executive Council Meetings.** Special meetings of the Executive Council may be called by the Chairman and must be called by him within

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sonal or telephone communication.

**G. Order of Business at Meetings.** The order of business of the Executive Council and of the general members shall be as follows:

(1) Roll Call; (2) Election of new members; (3) Unfinished business; (4) New and miscellaneous business; (5) Committee reports; (6) Good of the organization.

## Article X Amendments

Amendments to these by-laws may be proposed at any meeting of the member or by the Executive Council provided at least ten (10) days notice of such proposed by-laws change shall have been given to the members. To become effective such amend-

ments must receive a majority vote of the Executive Council if proposed at an Executive Council meeting or a majority of the members present if proposed at a meeting of the members. These by-laws may be amended at any time by the written assent of a majority of the members, or Executive Council.

IN WITNESS WHEREOF, the undersigned, being all the members of the first Executive Council, and the members of the Alto Park Community Council of San Mateo County, hereby assent to the foregoing by-laws and adopt the same as the by-laws of said Alto Park Community Council.

(Signature of 10 Councilmen.)

Know all men by these presents: That the undersigned Recording-Financial Secretary of the corporation known as "Alto Park Community Council of San Mateo County," does hereby certify that the above and foregoing by-laws were duly adopted by the members of said corporation, as the by-laws of said corpo-

ration, on the \_\_\_\_\_ day of \_\_\_\_\_, 1960, and that the same do now constitute the by-laws of said corporation.

Attest:  
Recording-Financial Secretary

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OUR VALUE—Whole, Unpeeled 2 1/2 tin

Eggs 39¢

MEDIUM "AA" doz.

Green Beans 3 55¢

SunBlest and Cut Blue Lake, 303 tin

Apple Sauce 4 85¢

ROYAL PRIDE 2 1/2 tin

Instant Coffee 1.39

HILLS BROS. 10 oz.

Apple Juice 10¢

SUNBLEST No. 2 tin

Beef Stew 45¢

MARLO 1 1/2 lb. tin

Dog Food 11 85¢

MARCO tall tin S and W 8 oz.

Relish 25¢

Hamburger Hot Dog, Sweet

Cereal 2 49¢

General Mills TWINKLES 7 oz.

Grahams 29¢

Honey N-B-C 1 lb.

Peaches 2 49¢

Cock o' the Walk 2 1/2 tin

Ice Cream 69¢

GOLDEN STATE Family Pack, 1/2 Gal.

Crackers 25¢

SUNSHINE KRISPY—1 lb.

Legra Drink 39¢

KING SIZE 6 pack



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615 Donohoe — DA 2-6840

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2158 University Ave. — DA 3-5725

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1900 University Ave. — DA 5-5760

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1976 University Ave. — DA 3-7672

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ship in this corporation:

Any member may voluntarily terminate his membership by submitting a written resignation to the Recording-Financial Secretary.

The membership of any individual member may be terminated involuntarily by the affirmative vote of two-thirds of all of the members of the Executive Council of this corporation. Such action shall be taken (a) at a regular or special meeting duly called for the purpose of consideration of such termination, (b) after such member has received written notice of not less than ten (10) days of the meeting and the proposed termination, and (c) after such member has had an opportunity for a hearing at such regular or special meeting.

The privilege of holding office and voting shall belong to all members. Each member shall be entitled to one vote and may vote or act by hand written absentee ballot, postmarked at least one day before the election, and received no later than three days after the election.

### Article VIII

#### Geographical Subdivision of Community Area

The Community Area to be served by this corporation shall be as described in Article VII of these by-laws.

For the purpose of electing one member of the Executive Council from each subdivision of such area, the following shall be the nine (9) subdivisions of the Community Area, each of which shall be represented by a member of the Executive Council, which member shall be a resident of such subdivision when elected and maintain such residence during the term of his office.

defined by these By-Laws. The local press shall be advised of such meetings by Recording Financial Secretary.

D. Regular Executive Council Meetings. Regular meetings of the Executive Council shall be held at least once each month and at such time and place as may be determined by the Executive Council.

E. Special Executive Council Meetings. Special meetings of the Executive Council may be called by the Chairman and must be called by him within two (2) days upon written request of at least five (5) members of the Executive Council.

F. Notice of Executive Council Meetings. Not less than three (3) days written notice shall be given of a regular or special meeting of the Executive Council, unless such notice is waived by action shown on the Minutes of the Meetings of said Executive Council, or in writing prior to said meeting by the members of said Executive Council. Notice of Executive Council meetings shall state the purpose or purposes thereof and may be given by mail addressed to the member or by per-

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**Ice Cream** GOLDEN STATE Family Pack, 1/2 Gal. **69¢**

**Crackers** SUNSHINE KRISPY—1 lb. **25¢**

**Legra Drink** KING SIZE 6 pack **39¢**

Swift's **3 55¢** 39¢

OUR VALUE—Whole, Unpeeled 2 1/2 tin  
**Apricots 5 FOR 1**

**FROZEN FOODS**  
RIVER VALLEY—Peas, Corn, Peas & Carrots, French Fries, Diced Potatoes, Mixed Veg., Chopped Broccoli, Baby Limas, Cut & French Beans, Spinach **7 99¢**

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