

**Community Arts Program**  
**Philanthropic Ventures Foundation**  
1212 Preservation Park Way  
Oakland CA 94612  
(510) 645-1890  
Fax (510) 645-1892

February 25, 1997

Ms. Maria Elena Pacheco Varela  
Raices de Mexico  
P O Box 50101  
Palo Alto CA 94303

Dear Ms. Varela,

I am pleased to enclose our check for \$1,500 to help cover the cost of the community Spring concert "Dances From Mexico" on May 17, 1997 in accord with your request to the Community Arts Program received February 3, 1997.

We ask that you take photographs of the concert and give us a short report on how you feel it went i.e. how many people saw it and any comments or antidotes you want to share with us. We share this with the donors.


The Foundation requires mention of this support in any programs or publicity there may be. Please send us a copy of such publicity.

Please sign below and fax or send a copy of this letter as a receipt for our files.

We wish you well.

Sincerely,

  
BILL SOMERVILLE

Signature:   
Title: General Director  
Date: 3-12-97

# Spring Concert - "Dances From Mexico"

May 17, 1997

Carrington Hall, Sequoia High School, Redwood City

## Income

Contributed Philanthropic Ventures Foundation	<u>\$ 1,500.00</u>
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## Expenses

Personnel	
Salary & benefits: Instructor <small>10 additional hrs of prep time @ \$15/hr</small>	\$ 150.00
Salary & benefits: Administrative <small>10 hrs @ \$15/hr + 5 hrs acting @ \$15/hr</small>	225.00
Salary & benefits: Tech & prod <small>Professional recording of needed music 10 hrs @ \$20/hr</small>	200.00
Advertising & promotion flyer	400.00
Rent: performance & rehearsal	<u>525.00</u>
Total expenses	<u>\$ 1,500.00</u>