



East Palo Alto, California

PRELIMINARY PROGRAM BUDGET

FISCAL YEAR 1989 - 1990



CITY OF EAST PALO ALTO

**Preliminary Program Budget
Fiscal Year 1989-1990**

CITY COUNCIL

Mayor

William Vines

Vice-Mayor

John B. Bostic

Members

Warnell Coats

Pat Johnson

Barbara A. Mouton

**Submitted By:
Stanley H. Hall
City Manager**

**PRELIMINARY PROGRAM BUDGET
FISCAL YEAR 1989-1990**

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MEMBERS OF THE COUNCIL

William Vines, Mayor
John Bostic, Vice-Mayor
Warnell Coats, Member
Pat Johnson, Member
Barbara Mouton, Member



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East Palo Alto, California 94303
(415) 853-3100
Stanley H. Hall, City Manager

May 30, 1989

Honorable Mayor and Members of the
East Palo Alto City Council
East Palo Alto, California 94303

SUBJECT: Preliminary F/Y 1989-90 Proposed Detailed Program Budget

During the last fiscal year, the City of East Palo Alto continued to face a number of problems related to its fiscal and management operations. While it has made and continues to make significant progress, there is still a considerable number of steps that will be required from a policy standpoint as well as from City Administration. As you may recall, the Harvey M. Rose Accounting Corporation completed a "Review of the City of East Palo Alto's Fiscal Year 1987-88 Budget Revenue and Expenditures, and related Management Information Systems and Reports in October 1987. The report made a number of findings, including:

The City had not developed a method to accurately estimate its annual revenues, which resulted in an inflated 1987-88 budget. Staff has developed and is currently utilizing a system that not only allows us to make accurate projections but has in place a system to audit progress and adjust projections on a monthly basis.

The City did not have a cash management system to forecast its cash position. Thus, the City could neither anticipate short term financing needs, nor maximize its earnings when there were excess funds available for investment purposes. Such a system is now in place and while the system generally meets our needs, the dismal level of hard revenue generation has constantly affected our ability to bring on line reasonable staffing patterns to aid in increasing revenue opportunities. We end up with the proverbial "chicken and egg" situation.

As was pointed out in my previous letter to you, each of these findings has had a serious impact on City operations for the past fiscal years, and will take some time for the City to fully recover. We have been forced to continue operations with unplanned vacancies for certain positions, i.e.

REGULAR COUNCIL MEETINGS THE FIRST AND THIRD MONDAYS OF EACH MONTH AT 7:30 P.M.

Preliminary F/Y 1989-90
Proposed Budget Program Message
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Community Development Director, Assistant City Manager and Senior Planner in order to limit expenditures. The F/Y '87-88 and '88-89 budgets stressed the requirement of a balanced spending program. Again I must emphasize the importance of this action. The budget program is designed to include a debt liquidation schedule based upon current and anticipated liability. This schedule will be carefully tied into the monthly forecast of fixed expenditures. Also included among future fixed obligations will be a designated contingency fund recommended to be not less than 3.5% of the General Fund Budgeted Amounts. The City must continue to prepare regular cash flow analysis throughout the year to highlight periods when expenditures may possibly exceed generated revenue. The City currently expects an increase of 13% in Revenue. Ideally requests exist that represent significant increases in expenditures. To balance the budget, the options of further cuts or increases in revenue sources must be considered, evaluated and acted upon.

I pointed out that the City is faced with several options: resigning ourselves to what appears to be "a dramatic and seemingly long-term reality of the City's inability to provide an adequate level of services to the community, or rise to the challenge of finding acceptable alternatives." I said then, and I continue to express my hope, that East Palo Alto will choose the latter. Staff has recommended and explained the authorization necessary to increase some fees and charges; and we have continued to identify and assess new and creative ways to provide services and increase revenues.

I pointed out in my previous budget message to you that East Palo Alto must find alternatives which are under the City's direct control if it is to achieve and maintain fiscal stability. In order to maintain a viable pathway to fiscal health, I requested the City Council to establish a citizens' task force (presumably, a cross-section of the electorate) that would work with the City staff in developing a priority action plan for the creation of new revenue sources and enhancements for the City. This was acted upon and approved by the City Council. The strategy provided that a tax initiative be effected among other broad proposals, including the implementation of the Utility User's Tax and increase in Business License Tax as well as proceeding with the implementation of the Public Storage Occupancy Tax. Legal Counsel is currently validating the City's ability to affect certain taxes which were affected by the now invalidated Proposition 62. It was and continues to be staff's contention that these revenue sources are the best source to balance out cyclical time periods

resulting from property tax revenue sources. We continue to evaluate the viability of a tax over-ride, and its potential impact. But again that form of taxation does not protect the City during revenue flow dry periods. We have gone on record that we will not consider looking at a combination of a Utility Users' Tax and a tax over-ride to effectively shore up the City's ability to provide immediate improvements to its service capability over and above what currently exists. The City Council has indicated that its priorities are:

1. Police Services
2. Economic Development and Services; and,
3. Financial Services

Currently the City's economics are not adequately equipped to effectively respond to these priorities. It will be essential for the City to immediately take policy actions that would make it possible to realistically respond to the City Council's Policy priorities.

During the last Fiscal Year, the City Council approved in concept a reorganization program. The City Council must now begin to act on Policies that implement all or part of the recommendations in order that staff begin to address its critical priorities in an adequate manner.

ACCOMPLISHMENTS FOR F/Y 1988-89

Redevelopment: Ravenswood Industrial Park Project Area. Funds have been secured to underwrite staff efforts. University Circle Redevelopment Plan project areas was approved.

Community Services Department, Administration: Recruited 200 volunteers for various departmental projects. Negotiated with Raices de Mexico for its use of the old Ravenswood High School Dance Studio which serves approximately 45 youths and adults in their dance program. Developed an agreement with Stay-N-Fit to provide aerobic dance classes in the City, serving approximately 36 adults weekly. Processed facility use applications for events attracting approximately 2,100 participants.

Community Services Department, Cultural Affairs and Human Services: Raised \$14,000 for the 1988 Summer Youth Theatre Project which attracted 21 youth participants. Raised \$2,274 for the purchase of a dance floor cover for Ravenswood High School Dance Studio. Raised \$1,000 towards the publication of a Senior Citizens' Services Directory. Raised

\$11,820 to bring Katherine Dunham, an accomplished African-American Dancer/Choreographer/Scholar to East Palo Alto; this program attracted 480 participants. Coordinated a lecture/demonstration by Ms. Dunham at the Ravenswood Elementary School District in which approximately 1,600 youths participated. Raised \$7,100 for the 1989 Summer Youth Theatre Project.

Community Services Department, Recreation Program: Planned and implemented Adult Basketball League. Raised \$8,325 for the Summer '88 Youth Tennis Program which attracted 85 youths. Planned and implemented Summer Day Camp for Youth which attracted approximately 30 youths and generated \$2,100 in fees. Planned and implemented Halloween and Christmas Parties that attracted approximately 800 youths and 80 adults. Set into motion a volunteer-run East Palo Alto wide basketball program for youths between the ages of 8 and 15.

Public Works, Administration and Engineering: Dramatically upgraded subdivision processing by acquiring agreement bond, insurance certificate, acceptance forms, etc. and instituting new checking procedures. Began relinquishment of University Avenue with the State. Martin Luther King Park, traffic signal upgrading on University, OTS Traffic Study and street resurfacing program are all in process. Maintained a City-wide pothole program as well as a planned street sweeping schedule. Executed a new franchise agreement with Browning Ferris Industries. Installed 30 "\$1,000 Fine, No Dumping" signs at strategic locations. Performed mowing, watering, weeding, sprinkler and equipment repairs as well as cleanup at all parks. A Legislative Route (109) has been established and a study has been commenced for the southern connection. The basic Traffic Study was completed. The Fuel Efficient Traffic Signal Improvement is under contract. "Keep Clear" legends and lane lines have been painted on University Avenue.

SUMMARY OF 1989-90 FINANCIAL POSITION

The total of budgeted expenditures for 1989-90 is \$5,446,258 Of this amount, \$4,160,558 is to fund departmental and program operations, and \$1,285,700 available for capital improvement projects. We enter this Fiscal Year with an anticipated short-fall of \$812,524 which is included in the F/Y 89-90 Program & Expenditure Plan.

A detailed analysis of both unrestricted and restricted funds, revenues and expenditures appears below.

UNRESTRICTED FUNDS

It is estimated that the City will have \$3,809,579 in unrestricted funds available for 1989-90.

It is anticipated that revenues will increase, albeit slowly, through 1989-90 above the low levels that have stagnated the City's economic growth. This can be achieved through the use of new revenue reduction instruments which are available to the City.

RESTRICTED FUNDS

It is estimated that the City will receive \$1,964,579 in restricted revenue this fiscal year. The City will receive \$1,854,375 from federal, state and county sources. The remaining restricted funds estimated at \$110,204 in 1989-90 will be obtained from Rent Stabilization fees. Historically the City of East Palo Alto has received very little in the way of federal and state grants. The success of increased efforts to obtain grant and foundation funding for the City is uncertain at this time. City staff will keep the Council fully apprised as new information is received.

CONCLUSION

The budget is the framework within which the City carries out all of its activities and provides services to the public. Indeed I must again point out that the budget process determines what levels of services are to be provided, in what manner, and to whom. In a municipality that has experienced miniscule growth in revenues since incorporation, this is not an enviable task. Again I point out that if the City were a municipality with an abundant supply of revenue, the budget process would be a pleasant one: physical improvements that enhance City life could be undertaken; activities that provide recreational and social activities for youths and senior citizens could be implemented; increased levels of police funding are real possibilities; parks and playgrounds could be acquired, expanded and improved in physical appearance.

In times of austerity, however, the budget process can be, and often is, less than exciting. The programs which, in better times, could be fully funded

or expanded must by necessity be reduced. The reality is that not all of the City's goals for this fiscal year are attainable at this time without some new form of revenue infusion. It is just of absolute necessity that Policy Action be taken immediately to increase revenues. Staff has attempted to present to you a budget that speaks to the needs of the citizens of East Palo Alto as reflected in your many policy decisions. We were attentive to your expressions of concern and priorities, and we have taken into consideration the concerns of the many citizens who have appeared before you seeking improvements in the appearance of the City and the maintenance of an adequate level of police services as well as cultural and recreational programs.

While we have made recommendations which we feel satisfy many of the community's needs and wishes, the final decision is yours as the elected representatives of the City.

The City will continue to work in providing viable levels of service in an environment of uncertain and stagnated resources. Hopefully, the courage, fortitude and creativity that sustained the City during its fight for incorporation and through the subsequent years will continue to sustain us in the months and years ahead.

The budget recommendations are based on careful review and detailed analysis. We feel that the budgeted level of expenditures is sufficient to satisfy many of the community's service needs. The final decision on these recommendations is rested with you as elected representatives of the City of East Palo Alto.

Respectfully submitted,


Stanley H. Hall
City Manager

SHH/mey

**NUMBER OF POSITIONS BY DEPARTMENT
(FULL-TIME EQUIVALENT)**

<u>DEPARTMENT</u>	<u>APPROVED FY 1988-89</u>	<u>PROPOSED FY 1989-90</u>
City Council	0	0
City Administration*	12.00	11.50
Legal Services**	0	0
Community Development	4.05	3.20
Public Works	7.00	8.00
Community Services	1.00	1.00
Rent Stabilization	2.00	2.00
Police	<u>34.00</u>	<u>34.00</u>
Total	<u>61.00</u>	<u>60.50</u>
Redevelopment Agency	<u>0.95</u>	<u>0.80</u>

* For FY 89-90, includes Clerical Support and City Clerk Programs

**Contract Position

CITY OF EAST PALO ALTO

**FINANCIAL
SUMMARIES**

CITY OF EAST PALO ALTO
PROGRAM BUDGET SUMMARY OF GENERAL AND DESIGNATED MUNICIPAL REVENUES
AND EXPENDITURES BY MAJOR CATEGORY
FISCAL YEAR 1989 - 1990

	* ESTIMATED <u>1988-89</u>	* APPROVED BUDGET <u>1988-89</u>	PROPOSED BUDGET <u>1989-90</u>
BEGINNING OF YEAR FUND BALANCE(Deficit)	(\$ 157,802)	\$ 505,671	(\$ 327,858)
OPERATING BUDGET			
<u>REVENUE</u>			
<u>General Fund</u>			
Taxes, Licenses, and Subventions	2,734,408	2,647,270	2,742,799
Fees	254,469	230,732	231,614
Miscellaneous	32,475	20,500	22,600
Contingent	--	750,000	826,515
TOTAL GENERAL FUND	<u>3,021,352</u>	<u>3,648,502</u>	<u>3,823,528</u>
<u>Special Revenue</u>			
Grants	49,411	421,370	929,696
Other Special Revenue	931,728	933,880	1,034,883
TOTAL SPECIAL REVENUE	<u>981,139</u>	<u>1,355,250</u>	<u>1,964,579</u>
TOTAL REVENUE	4,002,491	5,003,752	5,788,107
Budgeted Use of Fund Balance	<u>170,056</u>	--	--
TOTAL FUNDS AVAILABLE	<u>\$4,172,547</u>	<u>\$5,003,752</u>	<u>\$5,788,107</u>
<u>EXPENDITURE</u>			
Personnel	2,333,523	2,512,653	2,279,060
Operating	1,806,562	1,786,034	1,754,689
Capital	32,462	69,551	90,800
TOTAL	<u>4,172,547</u>	<u>4,368,238</u>	<u>4,124,549</u>
CAPITAL IMPROVEMENTS PROGRAM	<u>--</u>	<u>626,000</u>	<u>1,285,700</u>
CONTINGENT ACCOUNT	<u>--</u>	<u>143,914</u>	<u>50,000</u>
TOTAL EXPENDITURES AND RESERVES	<u>4,172,547</u>	<u>5,138,152</u>	<u>5,460,249</u>
END OF YEAR FUND BALANCE (Deficit)	(\$ 327,858)	\$ 505,671	\$ --

* The Redevelopment Agency Budget information was removed from the City's overall budget and reported separately.

**CITY OF EAST PALO ALTO
PROGRAM BUDGET DISTRIBUTION OF REVENUE
FISCAL YEAR 1989 - 1990**

<u>REVENUE SOURCE</u>	<u>ESTIMATED 1988-89</u>	<u>APPROVED BUDGET 1988-89</u>	<u>PROPOSED BUDGET 1989-90</u>
<u>GENERAL FUND</u>			
<u>Taxes, Licenses & Subventions</u>			
Property Transfer Tax	\$ 17,171	\$ 27,000	\$ 18,700
Cigarette Tax	39,279	41,694	38,687
Vehicle In-Lieu Tax	928,237	861,325	962,961
Property Tax	1,469,511	1,422,101	1,432,651
Sales Tax	217,495	211,650	215,000
Business License	26,278	32,500	28,000
Misc. Taxes & Subventions	36,437	51,000	46,800
TOTAL	<u>\$2,734,408</u>	<u>\$2,647,270</u>	<u>\$2,742,799</u>
<u>Fees</u>			
P G & E Franchise	66,215	65,700	66,000
Garbage Franchise	11,614	18,832	11,614
Building Permits	74,877	75,000	100,000
Planning Applications	30,507	30,500	28,000
Parks & Recreation	23,081	8,700	6,000
Police Fees & Post	48,175	32,000	20,000
TOTAL	<u>\$ 254,469</u>	<u>\$ 230,732</u>	<u>\$ 231,614</u>
<u>Miscellaneous</u>			
Interest Earned	16,877	18,000	20,000
Other	15,598	2,500	2,600
TOTAL	<u>\$ 32,475</u>	<u>\$ 20,500</u>	<u>\$ 22,600</u>
SUB-TOTAL GENERAL FUND REVENUE	<u>\$3,021,352</u>	<u>\$2,898,502</u>	<u>\$2,997,013</u>
<u>Contingent General Fund Revenue</u>			
Supplemental Taxes	--	--	494,515**
Utility Users Tax (5%)	--	418,000	--
Development Fees	--	200,000	200,000
Storage Bin Usage Tax (8% of Grs. Recpts./137,500 per mo.)	--	132,000	132,000*
TOTAL CONTINGENT REVENUE	<u>--</u>	<u>750,000</u>	<u>826,515</u>
TOTAL GENERAL FUND REVENUE	<u>\$3,021,352</u>	<u>\$3,648,502</u>	<u>\$3,823,528</u>

* Not a Contingent Revenue for 1989-90

** Balance of estimated Supplemental Taxes (\$405,485) to be applied to unfunded liabilities.

DISTRIBUTION OF REVENUE 1989 - 1990 (Cont'd)

<u>REVENUE SOURCE</u>	(*) <u>ESTIMATED</u> <u>1988-89</u>	(*) <u>APPROVED</u> <u>BUDGET</u> <u>1988-89</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>1989-90</u>
<u>SPECIAL REVENUE</u>			
<u>Grants</u>			
Office of Traffic Safety	\$ --	\$ 54,000	\$ --
SM County Senior Needs Assessment Study	--	2,500	--
CDBG - Carryover	--	200,000	200,000
State Park & Rec. Grant - Carryover	32,921	--	226,600
State Park & Rec. Grant - New	--	--	57,000
Coastal Conservancy - Carryover	--	160,000	147,025
Summer Youth Theatre Project	--	4,870	25,821
Youth Tennis Foundation	--	--	6,750
Department of Transportation	--	--	53,100
Sam Trans - Carryover	--	--	200,000
Robert Z. Berg Harris Program	--	--	13,400
Miscellaneous Grant	16,490	--	--
TOTAL GRANTS	49,411	421,370	929,696
<u>OTHER SPECIAL REVENUE</u>			
Fines and Forfeitures	42,501	94,400	90,000
Off - Highway	457	500	450
Gas Tax	391,439	380,898	385,734
Transportation Safety	6,000	6,000	6,000
Measure A Funds	--	--	115,000
Garbage Collection	337,549	323,077	327,495
Rent Stabilization Fees	153,782	129,005	110,204
TOTAL OTHER	931,728	933,880	1,034,883
<u>TOTAL SPECIAL REVENUE</u>	<u>981,139</u>	<u>1,355,250</u>	<u>1,964,579</u>
<u>TOTAL ALL REVENUE</u>			
(General & Special Funds)	4,002,491	5,003,752	5,788,107
BUDGETED USE OF FUND BALANCE (Deficit)	170,056	--	--
TOTAL FUNDS AVAILABLE	<u>\$ 4,172,547</u>	<u>\$ 5,003,752</u>	<u>\$ 5,788,107</u>

(*) The Redevelopment Agency budget information was removed from the City's overall budget and reported separately.

**CITY OF EAST PALO ALTO
PROGRAM BUDGET EXPENDITURES BY CATEGORY
FISCAL YEAR 1989 - 1990**

	<u>ESTIMATED</u> <u>1988-89</u>	<u>APPROVED</u> <u>BUDGET</u> <u>1988-89</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>1989-90</u>
CITY COUNCIL			
Personnel	\$ 21,134	\$ 8,872	\$ 8,795
Operating	6,303	26,883	23,205
Capital	--	--	--
TOTAL	<u>27,437</u>	<u>35,755</u>	<u>32,000</u>
CITY ADMINISTRATION			
Personnel	348,090	374,015	407,110
Operating	433,365	367,803	425,344
Capital	--	6,000	--
TOTAL	<u>781,455</u>	<u>747,818</u>	<u>832,454</u>
LEGAL SERVICES			
Personnel	--	--	--
Operating	241,796	180,500	204,100
Capital	--	--	--
TOTAL	<u>241,796</u>	<u>180,500</u>	<u>204,100</u>
COMMUNITY DEVELOPMENT			
Personnel	127,544	148,650	140,202
Operating	25,466	24,740	19,081
Capital	--	--	--
TOTAL	<u>153,010</u>	<u>173,390</u>	<u>159,283</u>
POLICE			
Personnel	1,483,613	1,587,111	1,343,784
Operating	490,531	383,229	455,403
Capital	30,621	63,551	84,500
TOTAL	<u>2,004,765</u>	<u>2,033,891</u>	<u>1,883,687</u>

EXPENDITURE BY CATEGORY - BUDGET FY 1989 - 1990 (Cont'd)

	(*) ESTIMATED <u>1988-89</u>	(*) APPROVED BUDGET <u>1988-89</u>	PROPOSED BUDGET <u>1989-90</u>
PUBLIC WORKS			
Personnel	\$ 251,453	\$ 226,268	\$ 257,534
Operating	525,141	530,049	512,724
Capital	--	--	--
TOTAL	<u>776,594</u>	<u>756,317</u>	<u>770,258</u>
			<i>20,600</i>
COMMUNITY SERVICES			
Personnel	54,804	60,339	54,821
Operating	37,485	10,010	44,946
Capital	1,841	--	--
TOTAL	<u>94,130</u>	<u>70,349</u>	<u>99,767</u>
			<i>790,258</i>
RENT STABILIZATION			
Personnel	46,885	59,515	66,814
Operating	46,475	69,490	69,886
Capital	--	--	6,300
TOTAL	<u>93,360</u>	<u>129,005</u>	<u>143,000</u>
TOTAL DEPARTMENTS			
Personnel	2,333,523	2,464,770	2,279,060
Operating	1,806,562	1,592,704	1,754,689
Capital	32,462	69,551	90,800
TOTAL	<u>4,172,547</u>	<u>4,127,025</u>	<u>4,124,549</u>
CAPITAL IMPROVEMENTS PROGRAM	<u>--</u>	<u>626,000</u>	<u>1,285,700</u>
CONTINGENT ACCOUNT	<u>--</u>	<u>143,914</u>	<u>50,000</u>
GRAND TOTAL	<u>\$4,172,547</u>	<u>\$4,896,939</u>	<u>\$5,460,249</u>

(*) The Redevelopment Agency budget information was removed from the City's overall budget and reported separately.

**CITY OF EAST PALO ALTO
PROGRAM BUDGET EXPENDITURE BY PROGRAM
FISCAL YEAR 1989 - 1990**

DEPARTMENT AND PROGRAM	ESTIMATED EXPENDITURES FY 88-89	APPROVED BUDGET FY 88-89	PROPOSED BUDGET FY 89-90
<u>CITY COUNCIL</u>			
Legislative Operations	\$ 27,437	\$ 35,755	\$ 32,000
TOTAL	<u>27,437</u>	<u>35,755</u>	<u>32,000</u>
<u>CITY ADMINISTRATION</u>			
City Clerk	22,319	18,201	30,108
City Manager	87,294	58,500	82,203
Management, Budget & Strategic Planning	26,847	38,820	38,001
Non-Departmental Cost Center	365,312	331,334	378,207
Clerical Services	103,883	136,631	134,103
Personnel	43,262	44,911	45,731
Financial Operations	132,538	119,421	124,101
TOTAL	<u>781,455</u>	<u>747,818</u>	<u>832,454</u>
<u>LEGAL SERVICES</u>			
Legal Counsel	155,615	100,500	108,100
Litigation	86,181	80,000	96,000
TOTAL	<u>241,796</u>	<u>180,500</u>	<u>204,100</u>
<u>COMMUNITY DEVELOPMENT</u>			
Administration	5,127	2,520	16,042
Planning	51,991	61,217	54,612
Building Inspection	56,040	49,745	55,629
Code Enforcement	39,852	59,908	33,000
TOTAL	<u>153,010</u>	<u>173,390</u>	<u>159,283</u>
<u>POLICE</u>			
Administration & Support Services	492,370	401,934	553,952
Patrol	1,284,880	1,154,333	1,044,352
Investigative Services	227,515	367,141	202,925
Traffic	--	110,483	82,458
TOTAL	<u>2,004,765</u>	<u>2,033,891</u>	<u>1,883,687</u>

EXPENDITURES BY PROGRAM - BUDGET FY 1989 - 1990 (Cont'd)

DEPARTMENT AND PROGRAM	(*) ESTIMATED EXPENDITURES FY 88-89	(*) APPROVED BUDGET FY 88-89	PROPOSED BUDGET FY 89-90
<u>PUBLIC WORKS</u>			
Administration & Engineering	\$ 150,419	\$ 157,836	\$ 123,367
Streets and Drains	87,529	67,457	68,643
Street Cleaning	35,160	46,824	47,169
Waste Disposal	330,439	339,675	340,969
Building Maintenance	23,886	27,432	28,033
Parks and Landscaping	82,933	29,219	45,892
City Services	550	8,574	8,824
Emergency Services	7,547	2,660	8,842
Traffic	58,131	76,640	98,519
TOTAL	<u>776,594</u>	<u>756,317</u>	<u>770,258</u>
<u>COMMUNITY SERVICES</u>			
Administration	38,083	40,061	21,854
Cultural Affairs & Human Services	24,603	14,273	39,139
Recreation	31,444	16,015	38,774
TOTAL	<u>94,130</u>	<u>70,349</u>	<u>99,767</u>
<u>RENT STABILIZATION</u>			
Administration & Board Support	42,313	34,566	34,002
Counseling & Public Info.	21,081	43,691	48,058
Ordinance Enforcement	29,966	50,748	60,940
TOTAL	<u>93,360</u>	<u>129,005</u>	<u>143,000</u>
<u>CAPITAL IMPROVEMENT PROGRAM</u>	<u>--</u>	<u>626,000</u>	<u>1,285,700</u>
<u>CONTINGENT ACCOUNT</u>	<u>--</u>	<u>143,914</u>	<u>50,000</u>
GRAND TOTAL	<u>\$4,172,547</u>	<u>\$4,896,939</u>	<u>\$5,460,249</u>

(*) The Redevelopment Agency budget information was removed from the City's overall budget and reported separately.