



City of East Palo Alto

ARE YOU A RESIDENT OF THE CITY OF EAST PALO ALTO?
DO YOU LIKE EXCITING, PROGRESSIVE AND
PRODUCTIVE ACTION?

THE CITY OF EAST PALO ALTO PRESENTS YOU A GREAT
OPPORTUNITY TO BECOME INVOLVED.

THIS IS AN INVITATION FOR YOU TO
PARTICIPATE IN LOCAL GOVERNMENT
AND SERVE YOUR COMMUNITY

City of East Palo Alto Residents are invited to serve on the City boards, commissions and committees described below that have vacancies as a result of expiring terms. If you are interested in volunteering, (some do have stipends), to serve on one of these boards/commissions/committees, applications are available at the City Clerk's Office, City Hall, 2415 University Avenue, East Palo Alto, CA 94303 or on the City's Website and attached to this ad. You may also call for an application at 650.853.3100.

The Deadline for the return of completed applications is 5:00p.m. Wednesday, April 9, 2003 at the City Clerk's Office. **Applicants must be residents of East Palo Alto and are required to familiarize themselves with the purpose of the board/commission/committee they are interested in prior to being interviewed by the City Council.** The lengths of terms may vary from 1 to 4 years, beginning April, 2003 and ending as the board/commission/committee rules on positions indicate.

PLANNING COMMISSION – Total Number of Positions: 8 (7 Full-time Members, 1 Alternate). **Upcoming Vacancies: 3.** The Commission meets on the 2nd and 4th Monday of each month – 7:30 p.m. – City Council Chambers, City Hall. The Planning Commission reviews development proposals on public and private land for compliance with the General Plan and Zoning Ordinance. The Commission reviews all development proposals requiring a Use Permit, Architectural Control, Variance, Minor Subdivision and Environmental Review associated with these projects. The Commission is the final decision-making body for these applications, unless an appeal is made to the City Council/Redevelopment Agency. The Commission serves as a recommending body to the City Council/Redevelopment Agency for major subdivisions, re-zonings, conditional use developmental permits, planned unit development permits, Zoning Ordinance amendments, General Plan amendments and the environmental reviews associated with those projects. In addition, the Commission works on special projects as assigned by the City Council/Redevelopment Agency.

RENT STABILIZATION BOARD – Total Number of Positions: 10 (5 Full time Members, 3 Alternates). **Upcoming Vacancies: 3.** The Board meets on 2nd and 4th Wednesday of each month – 7:30p.m. – Council Chambers, City Hall. The Rent Stabilization Board is organized according to City Ordinance as approved by the voters. The Board is composed of three tenant, two landlord and two homeowner representatives who do not own rental property in the City of East Palo Alto. The Rent Stabilization Board is responsible for carrying out the provisions of the Rent Stabilization Ordinance including: (a) protecting residential tenants in the City from unreasonable rent increases;

(b) protecting tenants from arbitrary, discriminatory or retaliatory evictions; and (c) assuring landlords both a fair return and rental income sufficient to cover costs of maintenance and operating expenses as well as the costs of capital improvements to their rental properties.

SENIOR ADVISORY COMMITTEE - Total Number of Positions: 11 (9 Full time members, 2 Alternates). **Upcoming Vacancies: 2.** The Committee meets the 1st Wednesday of each Month – 6:30p.m. – City Hall. The purpose of the Senior Advisory Committee is to encourage, foster, facilitate, establish and propose programs and services which enhance the social, economic, recreational, cultural and personal well-being of the City’s senior population. The City Council requested that the Advisory Committee (a) recommend new City programs and services which can address the needs of seniors; (b) review existing programs and services and assess the benefits that they provide to the City’s senior population; and (c) provide information to the council and other boards and commissions of the City regarding matters that affect the City’s senior populations.

PUBLIC WORKS AND TRANSPORTATION COMMISSION – Total Number of Positions: 8 (7 Full time Members, 1 Alternate). **Upcoming Vacancies: 6.** The Commission meets the 1st and 3rd Wednesdays of each month – 7:30p.m. Council Chambers, City Hall. This Commission is charged with advising the City Council on matters related to the adequacy and improvement of all types of public and private transportation within the City including: the best approaches to establishing and maintaining systems and facilities for the transport of people and goods around the City; the coordination of motor vehicle, bicycle, mass transit and pedestrian traffic facilities; the development and encouragement of the most efficient and least detrimental overall transportation systems for the City that support the goals of the General Plan; coordination with regional transportation systems; and serving as an appeals board for appeals from staff determinations concerning establishment of traffic signs, pavement markings, speed zones, parking regulations, traffic signals, bike lanes, bus stops, etc.

Attachment: City of East Palo Alto Boards/Commissions/Committees Application



City of East Palo Alto

APPLICATION FOR CITY BOARDS, COMMISSIONS OR ADVISORY COMMITTEES

The following information will be helpful to the City Council in evaluating your interest in and qualifications for appointment to a City Board, Commission or Committee.

Please note that the information supplied on this application is public information.

Please type or print clearly

Board or Advisory Group Applying for: _____

Date: _____

Name: _____

Address: _____

(Note: City residency is required of all Board/Commission/Committee appointees)

Telephone No. _____

Number of years as a City of East Palo Alto resident: _____

Occupation: _____

Business Address/Telephone No: _____

Education: _____

Civic affiliations and community activities, including service on other City Boards, Commissions or Committees:

Please describe your understanding of the responsibilities of the Board, Commission or Committee that you are applying for and how your personal, community and/or professional experience relates to these responsibilities:

Please describe briefly why you want to serve on this Board, Commission or Committee and what you hope to accomplish as a member:

Information about the Procedure

The application process may take from six weeks to two months. Vacancies are advertised for approximately 30 days with a specific filing deadline. Deadlines may be extended. The City Council will review all applications and will make an appointment at a regular City Council meeting. Full terms are for a period of four (4) years. Members are limited to two consecutive full terms*.

***Full/Unexpired Term**

If a person is appointed to fill an unexpired term and serves less than two years, that time will not be considered a full term. However, if a person is appointed to fill an expired term and serves at least two years or more, that time will be considered a full term.

Time Commitments

Serving on a City Board, Commission or Committee may require one or two night meetings per month, with each meeting averaging three to four hours. You may also be asked to serve on additional subcommittees. Members are expected to attend all meetings and attendance at less than two-thirds of scheduled meetings may result in removal. Information about the meeting times and dates of each Board, Commission or Committee is available from the City Clerk.

Signature of Applicant

**Please return to the City Clerk, City of East Palo Alto
2415 University Avenue
East Palo Alto, CA 94303**