

CITY OF EAST PALO ALTO

ADOPTED PROGRAM BUDGET 1986-87

CITY COUNCIL

BARBARA A. MOUTON	Mayor
JAMES E. BLAKEY Jr.	Vice-Mayor
RUBEN ABRICA	Member
JOHN B. BOSTIC	Member
WARNELL COATS	Member

Submitted By
FREDERIC A. HOWELL
City Manager

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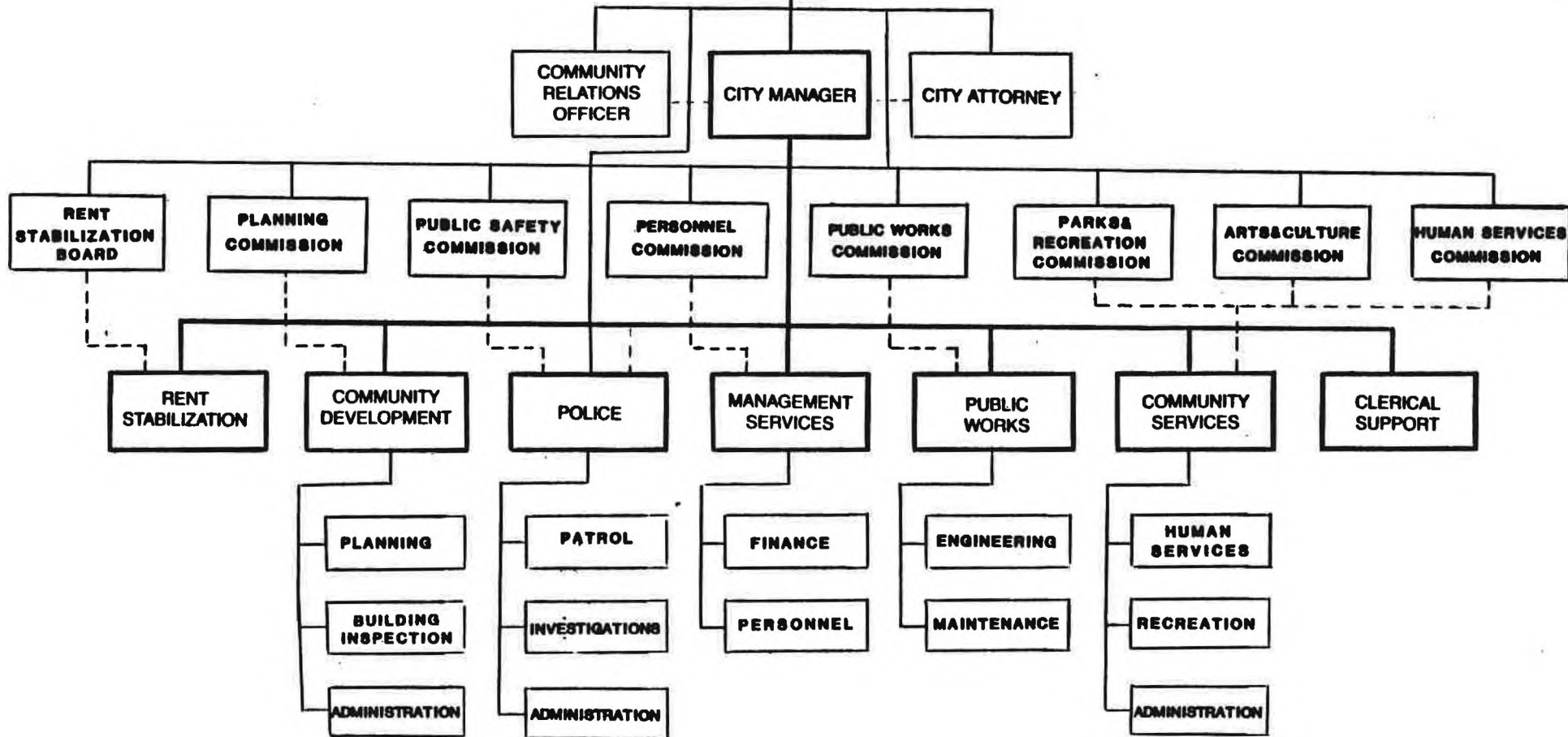
CITY GOAL STATEMENT

**TO THE EXTENT OF OUR FINANCIAL RESOURCES,
PROVIDE A FULL RANGE OF GOVERNMENTAL SERVICES
THAT ARE ACCOUNTABLE, UNDERSTANDABLE,
CONSISTENT, DEPENDABLE, AND RESPONSIVE--
PRIMARILY TO THE NEEDS OF RESIDENTS
AND BUSINESSES, AND ALSO TO VISITORS.**

**ENSURE THAT PUBLIC AGENCIES
EQUITABLY PROVIDE SERVICES TO EAST PALO ALTO.
ALSO, TO SEEK FUNDS FROM GRANTS
PROVIDED THEY ARE COST EFFECTIVE,
DO NOT REQUIRE THE ADOPTION OF
UNACCEPTABLE POLICIES, AND
WILL BE BENEFICIAL TO THE COMMUNITY**

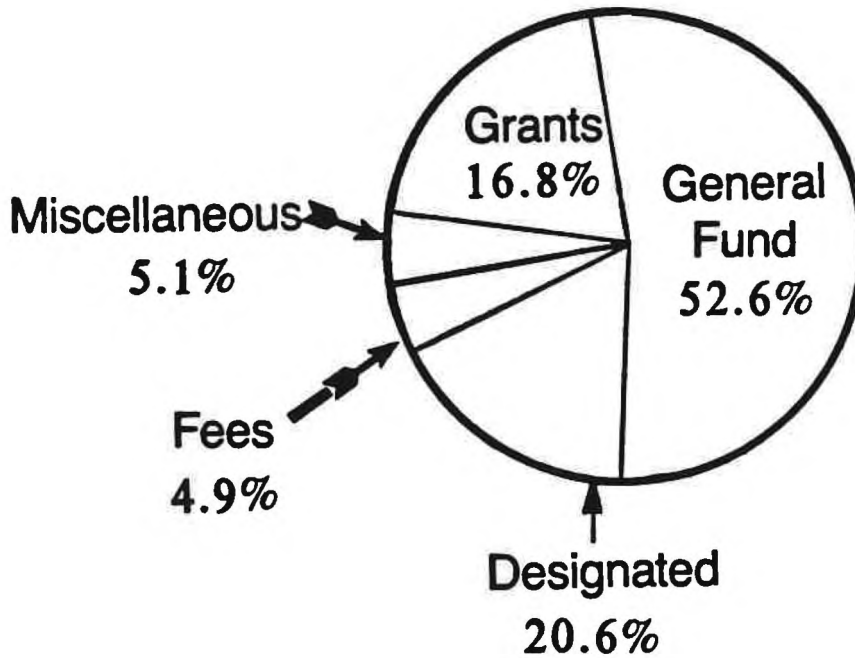
CITIZENS OF EAST PALO ALTO

CITY COUNCIL REDEVELOPMENT AGENCY



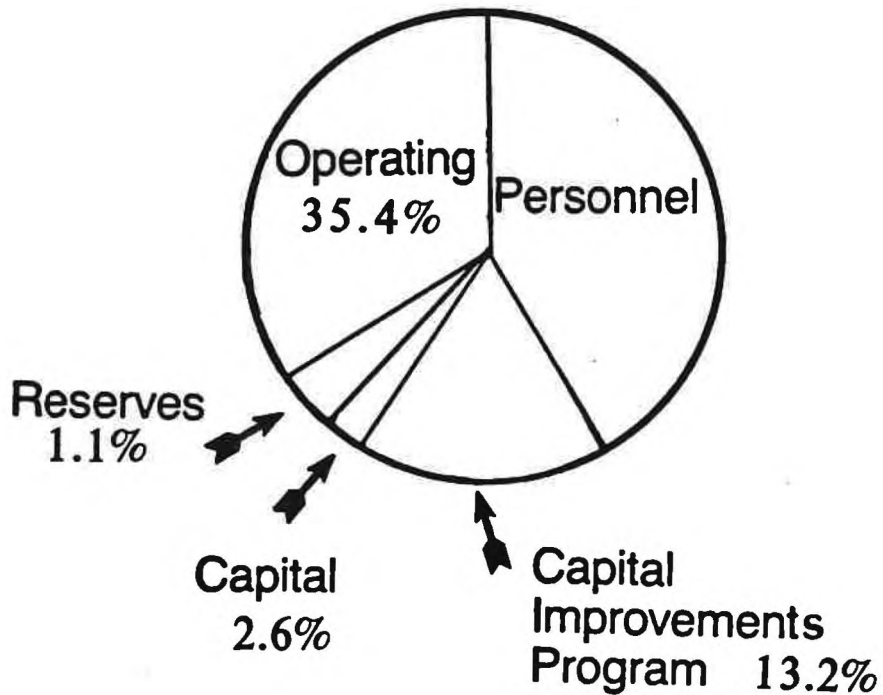
Revenue Sources

(Where the money comes from)



Expenditure Categories

(Where the money goes)





CITY OF EAST PALO ALTO

MUNICIPAL SERVICES BUILDING
2415 UNIVERSITY AVENUE
2ND FLOOR — COUNCIL OFFICES
EAST PALO ALTO, CA 94303
(415) 853-3100

MEMBERS OF THE COUNCIL

BARBARA A. MOUTON
Mayor

JAMES E. BLAKEY, JR.
Vice-Mayor

RUBEN ABRICA

JOHN B. BOSTIC

WARNELL COATS

FREDERIC A. HOWELL, CITY MANAGER

April 25, 1986

**The Honorable Mayor and Councilmembers
East Palo Alto, California**

Dear Mayor and Councilmembers,

Transmitted herewith is the City of East Palo Alto Adopted Program Budget for the fiscal year beginning July 1, 1986 and ending June 30, 1987.

The document provides an important basis for addressing one of the most exciting challenges facing our new City: developing practicable, long-term solutions to the current imbalance of needs and resources while maintaining fiscal solvency. The process through which this essential tool will be reviewed and adopted is certain to receive as much attention as its content, thereby ensuing a clear and broad-based understanding of how that challenge can be successfully met. The budget hearings also will provide the opportunity for community members to more fully grasp the impediments and constraints, discussed in some detail below.

The operating budget for 1986-87 totals **\$4,824,273**, representing an increase of nearly six percent over the approved operating expenditures for 1985-86. However, the proposed 36.8 percent reduction in the Capital Improvements Program to \$750,000 for the coming fiscal year produces a total budget of **\$5,649,273**, a decrease of three percent from the previous year's approved total expenditures.

Financial Policies

Among the eight financial policies made explicit in the 1985-86 budget are six that deserve mention because of their implications on the proposed budget for 1986-87. These six policies are listed with comments below.

- **Fund Balance** - the proposed unallocated year-end fund balance of \$553,259 represents about 10 rather than 15 percent of the total budget. On the other hand, \$300,056 or 54 percent of this amount is in the General Fund and the remaining \$253,203 in Designated.

- **Employee Compensation** - the City Council will be negotiating with two employee associations during the budget process and the results of those negotiations will most likely affect the final approved budget.
- **Reserves** - an amount equal to that of the previous year is budgeted with a similar distribution although it appears that the actual expenditures from this source will be reversed in 1985-86.
- **Grant Funds** - this policy, in part, accounts for the reduced Capital Improvements Program proposed for 1986-87.
- **Fee Schedule** - no increases have been included in the revenue projections for 1986-87; however, this represents an area where City Council action would appear both reasonable and warranted.
- **Maintenance** - this policy will be difficult to fully carry out with currently identified funding and pending legislation.

The combination of these policy forces shaped the budget to its present form. These are important and under relatively normal circumstances would simply lead to hard choices. However, there are external forces that further compound today's resource allocation decisions for local government in general and the City of East Palo Alto in particular. Included among this later group are the following.

- **Gramm-Rudman-Holling**

This federal legislation resulted in the outright elimination of General Revenue sharing and a reduction in Community Development Block Grant funds normally received by the City.

- **The Tax Reform Act of 1985 (H.R.3838)**

This legislation has the devastating potential to undermine the City's Economic Development Program and further exacerbate the problem of funding for needed capital improvements.

- **Liability Insurance**

The City's increasing cost in this area as well as the availability of basic coverages continue to be of major concern. A variety of alternatives are being aggressively explored, but the City Council should be aware of the seriousness of this problem and its possible effect on the operating budget.

Capital Improvements Program

The Capital Improvements Program is submitted in accordance with provisions of the Budget Ordinance and it reflects some of both contemplated and needed improvements over the next five years. As usual, the City Council only adopts the first year of the Five-Year Program. Although the Planning Commission recommended approval of a CIP totalling more than \$2.5 million, the staff-proposed budget for 1986-87 is \$750,000. This amount covers three basic projects:

1. Acquisition fo the Ravenswood High School site;
2. Improvements to the Civic Center; and
3. Improvements to the Bell Street Park.

The first of these involves the application of CDBG funds in a manner consistent with terms and provisions of the acquisition agreement. The second project is to accommodate the move and consolidation of City offices in accordance with a City Council directive. The third project involves needed improvements at 550 Bell Street, either to accommodate the Senior Center or to render the facility safe and useable for City Programs.

As stated in the Adopted 1985-86 Program Budget, the process leading to the solution of funding for needed capital improvement projects was begun during this fiscal year. The addition of staff in the Public Works Department, establishment of the Public Works Commission, and coordinated scheduling of the General Plan amendments comprised three of the major components in this process. We believe that planned activities in the last quarter of this fiscal year and the first quarter of the next will accelerate that process to produce recommended options for City Council consideration before the end of this calendar year.

Revenues

The revenue projections for the City in 1986-87 are conservative, as usual, and relatively flat in comparison with estimated revenues for 1985-86 - with one notable exception in the category of grants.

General taxes are expected to increase by \$265,000 or nearly 12 percent over those expected during this fiscal year while designated funds will go down by only \$1,000 or one-tenth of one percent. Fees will generate \$34,309 more than expected this year for an increase of 16.7 percent. In these latter two categories, projected revenues are more realistically made on the basis of our experience and its is reasonable to look at this area for some possible increase by action of the City Council.

As noted previously, General Revenue Sharing has been eliminated as a revenue source and other grant funds, such as CDBG, substantially reduced. Consequently, the category of grant funding for 1986-87 reflects a \$573,140 reduction from expected grant revenue in 1985-86 - a 41.1 percent loss.

Overall, the total revenues for 1986-87 are projected at approximately \$300,000 or six percent below the level of revenues approved for 1985-86.

Further details concerning the revenue part of the budget are provided in the following exhibits entitled REVENUE AND EXPENDITURES SUMMARY BY FUND and DISTRIBUTION OF REVENUES.

Expenditures

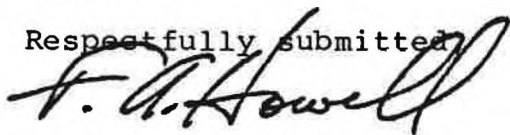
The following exhibits entitled REVENUES AND EXPENDITURES SUMMARY BY FUND, EXPENDITURES BY CATEGORY, and BUDGET EXPENDITURES BY PROGRAM contain information on what the expenditure portions of the budget include. In summary, total expenditures for 1986-87 are expected to be roughly \$88,000 or 1.5 percent lower than the estimated 1985-86 level. The lowered revenue and expenditure projections also take into account a budgeted use of the unallocated year-end fund balance of \$763,773. The project fund balance of \$1.3 million for the end of 1985-86 accommodates this easily and still leaves over one-half million dollars in the fund balance at the end of 1986-87.

Conclusion

The City remains in relatively good financial condition as the result of sound policy and careful management. During 1986-87, important decisions must be made and actions taken to insure that this remains true for subsequent years. From an operations standpoint, the City is poised to face the challenge detailed above. It is expected that the City Council will direct and the community will support efforts that bring our City closer to the realization of sustained independence.

Transition, discovery, and development characterized fiscal year 1984-85. Refinement and expansion were the dominant characteristics of 1985-86. We believe that 1986-87 will be the year in which East Palo Alto clearly emerges as "**the City that said it could - and did!**" I believe that all of us on the Management Team look forward to working with the City Council and community to do it.

Respectfully submitted,



Frederic A. Howell
City Manager

BUDGET HIGHLIGHTS

City Council

This budget is essentially unchanged from 1985-86 in terms of programs and activities. Funds are included for contract staff as needed on specific projects as requested by the Council and under direction of the Community Relations Officer.

Contingency Reserve

No change from the 1985-86 approval.

Management Services

The major change in this budget is to accommodate an Accountant and a General Clerk supporting both the Finance and Personnel divisions.

Clerical Support

No change in programs or staffing.

Legal Services

The City Council may wish to review this budget for a comparison of cost-reducing alternatives.

Community Development

Expenditure of Affordable Housing funds during 1986-87 accounts for the increase in this budget. Additional positions are requested for authorization to allow staff flexibility, but it is not expected that five-full-time professionals would be employed during the year.

Public Works

Two additional Maintenance Worker positions are requested for authorization in this budget along with the added programs that more accurately accommodate charges for interdepartmental and emergency services. The planned move to the Civic Center during 1986-87 will generate the demand for more staff and there is no intent to reduce other services. Work will proceed on special district acquisition, but no financial projection are included in the budget at this time.

Police

This budget represents a 21 percent increase over the estimated 1985-86 expenditures and includes funding for two additional sworn officers and one clerk plus two new vehicles.

Community Services

No changes in this budget except for increased operating expenses related to the move to the Civic Center. Proposals related to Human Services and the Senior Center will be discussed during the budget hearing for this department along with staff recommendation for a City response.

Rent Stabilization

This budget now reflects full-time merit system positions rather than contract personnel in the light of Measure A passage.

Redevelopment

This budget has been reduced by 50 percent from 1985-86 with no change in program activities. Expenditures will be made only upon receipt of funds.

All Departments

It is expected that prorated overhead costs will increase sharply as the result of liability insurance premium escalation. The final salary schedule will be presented for separate action at the time of budget adoption.

NUMBER OF MERIT SYSTEM EMPLOYEES BY DEPARTMENT
(FULL-TIME EQUIVALENT)

<u>Department</u>	<u>1984-85</u>	<u>1985-86</u>	<u>1986-87</u>
CITY COUNCIL	0	1.5	1.0
MANAGEMENT SERVICES	3.83	5.0	7.0
CLERICAL SUPPORT	5.01	7.0	7.0
COMMUNITY DEVELOPMENT	1.92	5.0	5.0
PUBLIC WORKS	0.5	14.0	16.0
POLICE	10.91	43.0	45.0
COMMUNITY SERVICES	5.585	14.0	16.0
RENT STABILIZATION PROGRAM	<u>0</u>	<u>0</u>	<u>2.0</u>
	<u>27.755</u>	<u>89.5</u>	<u>99</u>

REVENUE AND EXPENDITURE SUMMARY BY FUND

Fund	Description	FY 1985-1986 Revenues			FY 1985-86 Expenditures		FY 85-86 Estimated Fund Balance	FY 1986-87		
		Approved	Y-T-D Actual	E-O-Y Estimate	Y-T-D Actual	E-O-Y Estimate		Estimated Revenue	Proposed Expend.	Estimated Fund Bal.
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
Beginning of Year							\$1,774,350			\$1,317,032
General										
100	General - Taxes	2,305,000	1,495,952	2,230,000	2,244,442	2,277,944	(47,944)	2,570,000	3,172,000	(602,000)
101	Property Transfer	30,000	20,795	30,000				35,000		
102	Cigarette	40,000	30,719	40,000				45,000		
103	Vehicle	660,000	518,759	660,000				700,000		
104	Property	1,250,000	781,731	1,250,000				1,500,000		
105	Sales	275,000	115,481	220,000				240,000		
106	Business License	50,000	18,678	20,000				30,000		
109	misc. Tax & Subv.	-0-	9,789	10,000				20,000		
Designated										
110	Special Funds	1,152,784	684,891	1,006,520	784,419	1,415,894	(409,374)	1,005,500	1,167,273	(161,773)
111	Off-Highway	500	520	520	-0-	-0-	520	500		
112	Gas	365,000	316,844	365,000	618,612	995,894	(630,894)	370,000		
113	Transportation	55,000	7,160	30,000	-0-	30,000	-0-	30,000		
114	Federal Aid Urban	100,000	-0-	50,000	-0-	-0-	50,000	50,000		
115	SB-325	100,000	-0-	50,000	-0-	-0-	50,000	50,000		
116	Garbage Collection	325,000	178,652	325,000	130,962	325,000	-0-	330,000		
117	Affordable Housing	111,000	111,000	111,000	-0-	-0-	111,000	100,000		
127	Rent Stabilization	96,284	70,715	75,000	34,845	65,000	10,000	75,000		

Fund	Description	FY 1985-1986 Revenues			FY 1985-86 Expenditures		FY 85-86 Estimated Fund Balance	FY 1986-87		
		Approved	Y-T-D Actual	E-O-Y Estimate	Y-T-D Actual	E-O-Y Estimate		Estimated Revenue	Proposed Expend.	Estimated Fund Bal.
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
General										
120	Fees	292,270	89,062	205,691	89,062	205,691	-0-	240,000	240,000	-0-
121	PG&E Franchise	55,000	35	64,000				65,000		
122	Garbage Franchise	15,000	16,691	16,691				20,000		
124	Building Permits	70,000	48,782	70,000				80,000		
125	Planning Application	36,800	10,474	18,000				30,000		
126	Parks & Recreation	50,470	7,835	25,000				25,000		
128	Environmental Dcmts	15,000	1,000	2,000				5,000		
129	Engineering Fees	50,000	-0-	5,000				5,000		
	Public Works Fees	-0-	4,245	5,000				10,000		
Grants										
130	Grants	1,266,740	247,188	1,393,140	64,237	1,393,140	-0-	820,000	820,000	-0-
131	CDBG Carryover	721,740	-0-	721,740	-0-			-0-		
132	CDBG-84-85	350,000	-0-	350,000	-0-			250,000		
133	AB-90	42,000	11,767	20,000	27,216			20,000		
135	EDA	25,000	-0-	25,000				25,000		
136	Redevelopment	50,000	-0-	-0-				25,000		
139	Other	-0-	198,400	198,400				500,000		
140	Revenue Sharing									
142	16EP	78,000	37,021	78,000		-0-		-0-		

Fund	Description	FY 1985-1986 Revenues			FY 1985-86 Expenditures		FY 85-86 Estimated Fund Balance	FY 1986-87		
		Approved	Y-T-D Actual	E-O-Y Estimate	Y-T-D Actual	E-O-Y Estimate		Estimated Revenue	Proposed Expend.	Estimated Fund Bal.
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
General										
190	Miscellaneous	195,000	364,486	444,520	364,486	444,520	-0-	250,000	250,000	-0-
191	Interest	50,000	52,969	65,000				50,000		
192	Rebates Fiduciary	10,000	3,973	6,000				20,000		
193	Publications-Sales	5,000	13	20				-0-		
194	Photocopies - Sales	5,000	2,256	3,500				5,000		
195	Fines & Penalties	55,000	13,137	30,000				55,000		
196	Reimbursements	70,000	260,410	300,000				70,000		
199	Other (Police fund)	-0-	12,187	15,000				20,000		
	Other (Misc)	-0-	19,541	25,000				30,000		
	TOTALS	5,211,794	2,881,579	5,279,871	(3,546,646)	(5,737,189)	(457,318)	4,885,500	(5,649,273)	(763,773)
	Budgeted Use of Fund Bal.	612,761		457,318			(457,318)	763,773		(763,773)
	Grand Total	5,824,555	2,881,579	5,737,189	(3,546,646)	(5,737,189)		5,649,273	(5,649,273)	
	End of Year Fund Bal.						1,317,032			553,259

Total Fund Balance

Note: General Fund
Designated Fund

\$ 902,056
414,976

\$300,056
253,203

\$1,317,032

\$553,259

Rent Stabilization residual carryover EOY 86-87 (\$56,000)

**SUMMARY OF GENERAL AND DESIGNATED MUNICIPAL REVENUES
AND EXPENDITURES BY MAJOR CATEGORY
AND ESTIMATED END OF FISCAL YEAR FUND BALANCE**

	<u>Actual FY 84-85</u>	<u>Estimated FY 85-86</u>	<u>Proposed FY 86-87</u>
Beginning of Year Fund Balance	<u>\$1,706,125</u>	<u>\$1,774,350</u>	<u>\$1,317,032</u>
<u>OPERATING BUDGET</u>			
REVENUE			
General Fund	2,077,530	2,230,000	2,570,000
Designated	752,026	1,006,520	1,005,500
Fees	265,582	205,691	240,000
Grants	167,795	1,315,140	820,000
Revenue Sharing	116,432	78,000	-0-
Miscellaneous	<u>142,899</u>	<u>444,520</u>	<u>250,000</u>
Sub Total	3,522,264	5,279,871	4,885,500
Budgeted Use of Fund Balance	-0-	457,318	763,773
Total Revenue	<u>\$3,522,264</u>	<u>\$5,737,189</u>	<u>\$5,649,273</u>
EXPENDITURE			
Personnel	766,701	1,843,404	2,450,812
Operating	2,302,356	2,081,252	2,204,833
Capital	<u>117,821</u>	<u>137,533</u>	<u>168,628</u>
Total	<u>\$ 186,878</u>	<u>\$4,062,189</u>	<u>\$4,824,273</u>
Capital Improvements Program	<u>176,327</u>	<u>1,600,000</u>	<u>750,000</u>
Reserves:			
Legal	\$ 23,334	50,000	25,000
Contingency	<u>67,500</u>	<u>25,000</u>	<u>50,000</u>
Total Reserves	\$ 90,834	\$ 75,000	\$ 75,000
Total Expenditures	<u>\$3,454,039</u>	<u>\$5,737,189</u>	<u>\$5,649,273</u>
General Fund	950,000	902,056	300,056
Designated Fund	<u>824,350</u>	<u>414,976</u>	<u>253,203</u>
End of Year Fund Balance	<u>\$1,774,350</u>	<u>\$1,317,032</u>	<u>\$ 553,259</u>

DISTRIBUTION OF REVENUES - FY 86-87

<u>Revenue Source</u>	<u>Actual FY 84-85</u>	<u>Approved FY 85-86</u>	<u>Proposed FY 86-87</u>
General Fund			
Property Transfer Tax	16,851	30,000	35,000
Cigarette Tax	47,453	40,000	45,000
Vehicle In-Lieu Tax	581,657	660,000	700,000
Property Tax	1,219,503	1,250,000	1,500,000
Sales Tax	212,066	220,000	240,000
Business License	-0-	20,000	30,000
Misc. Tax & Subventions	-0-	10,000	20,000
Sub Total	<u>\$2,077,530</u>	<u>\$2,305,000</u>	<u>\$2,570,00</u>
Designated			
Off-Highway	493	520	500
Gas Tax	409,863	365,000	370,000
Transportation Safety	17,335	30,000	30,000
Federal Aid Urban	-0-	50,000	50,000
SB-325	-0-	50,000	50,000
Garbage Collection	324,335	325,000	330,000
Affordable Housing	-0-	111,000	100,000
Rent Stabilization	112,019	75,000	75,000
Sub Total	<u>\$ 864,045</u>	<u>\$1,006,520</u>	<u>\$1,005,500</u>
Fees			
PG&E Franchise	59,926	64,000	65,000
Garbage Franchise	14,647	16,691	20,000
Garbage Administration	10,283	-0-	-0-
Building Permits	17,969	70,000	80,000
Planning Applications	43,946	18,000	30,000
Parks & Recreation	6,792	25,000	25,000
Environmental Documents	-0-	2,000	5,000
Engineering Fees	-0-	5,000	5,000
Misc. Fees (Pub. Works)	-0-	5,000	10,000
Sub Total	<u>\$ 153,563</u>	<u>\$ 205,691</u>	<u>\$ 240,000</u>
Grants			
CDBG Carryover	-0-	721,740	-0-
CDBG 1984-85	-0-	350,000	250,000
AB-90	37,164	20,000	20,000
City Mgr. Grant	10,000	-0-	-0-
EDA	-0-	25,000	25,000
Redevelopment	-0-	-0-	25,000
State Dept. of Parks & Recre.	119,231	-0-	-0-
Miscellaneous Grants	1,400	198,400	500,000
Sub Total	<u>\$ 167,795</u>	<u>\$1,393,140</u>	<u>\$ 820,000</u>

<u>Revenue Source</u>	<u>Actual FY 84-85</u>	<u>Estimated FY 85-86</u>	<u>Proposed FY 86-87</u>
Revenue Sharing			
15th Entitlement Per.	97,549	-0-	-0-
16th Entitlement Per.	<u>18,883</u>	<u>78,000</u>	<u>-0-</u>
Sub Total	<u>\$ 114,432</u>	<u>\$ 78,000</u>	<u>\$ -0-</u>
Miscellaneous			
Investment	142,899	65,000	50,000
Fiduciary Fund	-0-	6,000	20,000
Publications-Sales	-0-	20	-0-
Photocopies-Sales	-0-	3,500	5,000
Fines & Penalties	-0-	30,000	55,000
Reimbursements	-0-	300,000	70,000
Other (Police Fund)	-0-	15,000	20,000
San Mateo County	-0-	25,000	30,000
Sub Total	<u>\$ 142,899</u>	<u>\$ 444,520</u>	<u>\$ 250,000</u>
TOTAL	3,522,264	5,279,871	4,885,500
Budgeted Use of Fund Balance			
Total	<u>-0-</u>	<u>457,318</u>	<u>763,773</u>
GRAND TOTAL	<u>\$3,522,264</u>	<u>\$5,737,189</u>	<u>\$5,649,273</u>

EXPENDITURES BY CATEGORY

	<u>Actual FY 84-85</u>	<u>Estimated FY 85-86</u>	<u>Proposed FY 86-87</u>
City Council			
Personnel	11,064	41,797	59,020
Operating	15,731	86,291	75,880
Capital	-0-	6,741	7,100
	<u> </u>	<u> </u>	<u> </u>
Total	<u>\$ 26,795</u>	<u>\$ 134,829</u>	<u>\$ 142,000</u>
Management Services			
Personnel	142,758	171,010	273,750
Operating	263,369	174,500	97,500
Capital	14,275	3,490	3,750
	<u> </u>	<u> </u>	<u> </u>
Total	<u>\$ 420,402</u>	<u>\$ 349,000</u>	<u>\$ 375,000</u>
Clerical Support			
Personnel	81,811	106,128	110,000
Operating	46,234	69,466	72,000
Capital	20,948	17,366	18,000
	<u> </u>	<u> </u>	<u> </u>
Total	<u>\$ 148,993</u>	<u>\$ 192,960</u>	<u>\$ 200,000</u>
Legal Service			
Personnel	-0-	-0-	-0-
Operating	71,747	93,056	145,162
Capital	-0-	-0-	-0-
	<u> </u>	<u> </u>	<u> </u>
Total	<u>\$ 71,747</u>	<u>\$ 93,056</u>	<u>\$ 145,162</u>
Community Development			
Personnel	68,802	87,473	150,820
Operating	76,979	98,639	253,180
Capital	-0-	-0-	2,000
	<u> </u>	<u> </u>	<u> </u>
Total	<u>\$ 145,781</u>	<u>\$ 186,112</u>	<u>\$ 406,000</u>
Public Works			
Personnel	30,094	214,246	350,000
Operating	471,125	782,000	661,111
Capital	-0-	74,986	100,000
	<u> </u>	<u> </u>	<u> </u>
Total	<u>\$ 501,219</u>	<u>\$1,071,232</u>	<u>\$1,111,111</u>

	<u>Actual FY 84-85</u>	<u>Estimated FY 85-86</u>	<u>Proposed FY 86-87</u>
Police			
Personnel	266,330	1,039,500	1,430,000
Operating	1,245,939	577,500	520,000
Capital	<u>81,248</u>	<u>33,000</u>	<u>50,000</u>
Total	<u>\$1,593,517</u>	<u>\$1,650,000</u>	<u>\$2,000,000</u>
Community Services			
Personnel	150,969	169,600	210,000
Operating	82,496	150,400	110,000
Capital	<u>1,350</u>	<u>-0-</u>	<u>10,000</u>
Total	<u>\$ 234,815</u>	<u>\$ 320,000</u>	<u>\$ 330,000</u>
Rent Stabilization			
Personnel	14,873	13,650	60,000
Operating	28,736	49,400	28,000
Capital	<u>-0-</u>	<u>1,950</u>	<u>2,000</u>
Total	<u>\$ 43,609</u>	<u>\$ 65,000</u>	<u>\$ 90,000</u>
Redevelopment Agency			
Personnel	-0-	-0-	-0-
Operating	-0-	-0-	25,000
Capital	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Total	<u>\$ -0-</u>	<u>\$ -0-</u>	<u>\$ 25,000</u>
<u>Total Department</u>			
Personnel	766,701	1,843,404	2,450,812
Operating	2,302,356	2,081,252	2,204,833
Capital	<u>117,821</u>	<u>137,533</u>	<u>168,628</u>
Total	<u>\$3,186,878</u>	<u>\$4,062,189</u>	<u>\$4,824,273</u>
Capital Improvements Program	\$ 176,327	\$1,600,000	\$ 750,000
Reserves			
Legal	23,334	50,000	25,000
Contingency	<u>67,500</u>	<u>25,000</u>	<u>50,000</u>
Total	<u>\$ 90,834</u>	<u>\$ 75,000</u>	<u>\$ 75,000</u>
GRAND TOTAL	<u>\$3,454,039</u>	<u>\$5,737,189</u>	<u>5,649,273</u>

BUDGET EXPENDITURE BY PROGRAM

<u>Department & Program</u>	<u>Actual FY 84-85</u>	<u>Estimated FY 85-86</u>	<u>Proposed FY 86-87</u>
City Council			
Public Relations	-0-	13,213	13,916
Legislative Operation	2,340	25,456	42,810
Community Promotion	11,985	11,919	12,553
Intergovernmental Relations	12,470	14,373	15,137
Community Relations	-0-	69,868	57,584
Total	\$ 26,795	\$ 134,829	\$ 142,000
Management Services			
City Administration	131,619	59,679	64,125
Community Relations	35,074	-0-	-0-
Elections	26,472	15,775	16,950
Treasury	17,699	70,812	76,087
Central Services	73,894	34,237	36,787
Fiscal Control	45,083	76,954	82,687
Personnel Selection	5,320	9,563	10,275
Employee Services	85,241	81,980	88,089
Total	\$ 420,402	\$ 349,000	\$ 375,000
Clerical Support			
General Support	122,460	175,980	182,400
Record Management	26,533	16,980	17,600
Total	\$ 148,993	\$ 192,960	\$ 200,000
Legal Services			
Legal Counsel	71,747	93,056	145,162
Litigation	-0-	-0-	-0-
Total	\$ 71,747	\$ 93,056	\$ 145,162
Community Development			
Current Planning	50,473	34,449	44,150
Future Planning	20,816	26,353	30,490
Environmental Protection	4,985	21,589	27,096
Building Safety	36,169	30,392	36,300
Housing	10,427	9,883	211,000
Economic Development	22,911	63,446	138,405
Total	\$ 145,781	\$ 186,112	\$ 406,000

<u>Department & Program</u>	<u>Actual FY 84-85</u>	<u>Estimated FY 85-86</u>	<u>Proposed FY 86-87</u>
Public Works			
Admininstration & Eng.	5,049	146,009	151,444
Streets & Drains	116,184	217,246	225,333
Street Cleaning	23,622	224,209	232,555
Waste Disposal	313,026	75,629	78,445
Building Maintenance	36,138	159,506	165,445
Traffic	7,200	159,721	165,667
Landscape Resources	-0-	88,912	92,222
Total	<u>\$ 501,219</u>	<u>\$1,071,232</u>	<u>\$1,111,111</u>
Police			
Patrol	1,385,287	877,635	1,063,800
Traffic Control	-0-	-0-	-0-
Investigation	34,926	119,130	144,400
Support Services	173,304	282,150	342,000
Administrative Services	-0-	334,125	405,000
Crime Prevention	-0-	36,960	44,800
Total	<u>\$1,593,517</u>	<u>\$1,650,000</u>	<u>\$2,000,000</u>
Community Services			
Technical & Admin. Services	50,534	109,376	112,794
Cultural Arts	53,180	67,424	69,531
Recreation & Youth Outreach	107,207	143,200	147,675
Landscape Resources	23,894	-0-	-0-
Total	<u>\$ 234,815</u>	<u>\$ 320,000</u>	<u>\$ 330,000</u>
Rent Stabilization Program			
Registration	4,830	14,118	19,548
Counseling & Public Information	35,201	38,441	53,226
Hearing	3,578	12,441	17,226
Total	<u>\$ 43,609</u>	<u>\$ 65,000</u>	<u>\$ 90,000</u>
Redevelopment Agency	-0-	\$ 50,000	\$ 25,000
Total Departments	<u>\$3,186,878</u>	<u>\$4,062,189</u>	<u>\$4,824,273</u>
Capital Improvement Program	<u>\$ 176,327</u>	<u>\$1,600,000</u>	<u>\$ 750,000</u>
Reserves			
Legal Services	\$ 23,334	\$ 25,000	\$ 25,000
Contingency	67,500	50,000	50,000
Total	<u>\$ 90,834</u>	<u>\$ 75,000</u>	<u>\$ 75,000</u>
GRAND TOTAL	<u>\$3,454,039</u>	<u>\$5,737,189</u>	<u>\$5,649,273</u>