

GENERAL INFORMATION

Home Address: [REDACTED]
Telephone: [REDACTED]

Civic Address: City of East Palo Alto, City Council Offices
2415 University Avenue
East Palo Alto, CA 94303
Telephone: (415) 853-3100

PROFESSIONAL EXPERIENCE

- 1987 - 1988 Served as CDI's consultant/staff member to the Marin City Senior Center Advisory Board. Helped formulate recommendations and information to assist the Community Services District Board in the implementation and operation of the Marin City Senior Center.
- 1986 - 1987 Vice-President, Community Development Institute (CDI)
Varied management responsibilities involved in assisting CDI's President administer corporate program. CDI specializes in organization development services to community-based agencies.
- 1983 - 1986 Program Director, CDI. Participated in the development of the **Local Development Plan for the Coordination and Delivery of Services to Senior Citizens in East Palo Alto, California**
- June 1982 Consultant, Community Development Institute (CDI)
- 3/79 - 4/82 Director, East Palo Alto Senior Center
Executive responsibility for forming and administering non-profit corporations specializing in delivery of services to seniors.
- 1970 - 1/79 Administrator, Nairobi Day and High School, East Palo Alto.
Executive responsibility for administering private alternative school for children in grades kindergarten through high school. Duties included planning and curriculum coordination, staff training, fund development and community services/outreach.
- 1968 - 1/70 Teaching Assistant, Ravenswood High School, East Palo Alto.
Varied duties in Department of English including classroom teaching and curriculum implementation.

GOVERNMENTAL EXPERIENCE

- 7/83 - Now Member, East Palo Alto City Council
- 7/83 - 4/86 Mayor, City of East Palo
- 1981 - 1987 Member, National Conference of Black Mayors (NCBM)
- 4/84 - 1986 Board of Directors, National Conference of Black Mayors
- 6/85 Board Member, National Political Congress of Black Women
- 4/85 Third Vice President, National Conference of Black Mayors
- 12/84 Board Member, World Conference of Mayors (WCM)
- 1976 - 7/83 Member, East Palo Alto Municipal Council
- 1977 Intern, Coro Foundation Public Affairs Program for Women, S.F.

EDUCATION

- 1969 - 1971 Stanford University, English major, Sociology minor
- 1968 - 1969 Foothill College, General Education/English
- 1965 - 1966 San Jose State, General Education
- 1957 - 1959 University of San Francisco, General Education

PROFESSIONAL ACTIVITIES/ASSIGNMENTS

- 1989 Macintosh Computer Training, Little House Senior Center, M.P.
- Mar 1984 Wordstar Computer Training, Campbell, CA
- Aug 1981 "Management-By-Objectives" course, ISCED, EPA, CA
- Apr 1980 Delegate, Pre-White House Conference on Aging, Sacramento, CA
- Jun 1979 Participant, Western Gerontological Conference, S.F., CA
- 1970 - 79 Member, Nairobi Day School Development Team
- Summer 78 Co-Director (with Dr. Louis Paduah) Minority Involvement in Science and Math Program, Stanford University, CA
- Feb 1973 Delegate, Black Child Development Council Conference, Wash., D.C.
- Jul 1971 Delegate, Bank Street College Conference, Tarrytown, New York

JOB-RELATED INVOLVEMENT/ACTIVITIES

- 1982 - Now Board Member, Community Development Institute, EPA
1982 - 87 Board of Directors, East Palo Alto Community Law Project
1979 - 4/82 Area Agency on Aging Senior Center Directors Committee
1979 - 7/80 Area Agency on Aging Transportation & Employment Committee

VOLUNTEER ACTIVITIES

- 1989 Member, BAPAC
1985 - Now Board Member, EPA Girls Club of the Mid-Peninsula
1981 - Now Member, League of Dedicated Citizens & Registered Voters of EPA
1980 - Now Member, EPA Citizens Committee on Incorporation (EPACCI)
1/83 - 1986 Co-founder, Editorial Board Member, **EPA PROGRESS**
2/84 - 4/86 Columnist, **CITY CONNECTIONS**, City of East Palo Alto
June 1984 Author, **Citizen Participation in Local Govt: A Mayoral View**
Feb 1984 Honorary Board Member, Bay Area Black United Fund (BABUF)
Oct 1983 Panelist, Nat'l Association Black Lawyers, L.A., California
1980 - 1982 Member, State Committee on Refugee Assistance
1977 - 1980 Member, Housing & Community Development Committee, S.M.County
1975 - 1977 Admissions & Allocations Committee, United Way of the Bay Area
1963 - 1970 Member, Catholic Interracial Council
1963 - 1966 Member, Archdiocesan Social Justice Council, Mid-Peninsula

TRAVELS

- Nov 1985 People's Republic of China trip (NCBM and Youxie sponsors)
Dec 1984 West Africa - World Conference of Mayors Annual Meeting
in Liberia
7/82 - 8/82 West Africa (Ghana, Togo, Senegal, and Ivory Coast)